

GLOBAL OPERATIONS GROUP

WOLVERINE WORLD WIDE, INC.



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Wolverine World Wide, Inc.
Retail Division Routing Guide
dba
Hush Puppies & Family
&
Track 'N Trail
&
Rockford Footwear Depot

Dear Vendors:

Proper routing to all WWW Retail Stores on a Per Store Basis is:

**0-300# (Dimensional or Actual Weight, whichever is higher) via
Fed Ex Ground collect.**

Note: Maximum shipping carton size for small parcel shipments is less than 3 cubic feet, while still shipping in the least possible number of shipping cartons.

To calculate the cubic feet of your cartons, calculate the cubic inches, i.e. length x width x height and divide by 1728 (the number of cubic inches in a cubic foot).
Example: a carton with dimensions of 22 x 18 x 14 = 5544 cu inches divided by 1728 = 3.2 cu feet.

Note: In order to calculate dimensional weight under the small parcel dimensional weight rule (which applies only to cartons equal to or greater than 3 cubic feet), multiply length in inches x width in inches x height in inches and divide by 225 (this divisor is unique to WWW). Example: a carton with dimensions of 18 x 18 x 16" equals 5184 cubic inches divided by 225 = 23#. **Written authorization from WWW Retail Management is required to ship in cartons greater than 3 cubic feet.**

Proper routing to all WWW Retail Stores on a Per Store Basis for **shipments greater than 300# actual or dimensional weight** (whichever is higher), please contact either me (616-866-5571 or dawn.reichert@wwwinc.com) or Debbi Gibbs (616-863-3871 or debbi.gibbs@wwwinc.com) for routing instructions. Email inquiries preferred whenever possible. Please be able to provide the number of cartons, their dimensions and actual & dimensional weights of the shipment when you contact us.

Note: Collect freight terms via Fed Ex are NOT the same as Bill Recipient or 3rd party billing. If you are unsure how to ship freight collect and you are using a Fed Ex shipping platform, e.g. fedex.com, Fed Ex Ship Manager, Fed Ex provided software, please contact Fed Ex Technical Support for assistance at ph# 877-339-2774. If you are using 3rd party vendor provided software and are unsure how to ship freight collect, please contact the vendor for assistance.

Note: Any vendor using Fed Ex Express service or shipping via UPS without written authorization from WWW Retail or shipping under any freight term than **collect** will be charged back excess freight cost + a minimum \$100 per occurrence.

Note: Any vendor failing to comply with the instructions within this manual will be charged back excess freight cost plus a minimum \$100 administration fee per occurrence.

For shipments inbound to the WWW Retail Warehouse 45, Cedar Springs, MI, please follow the routing instructions available at the following link:

http://www.wolverineworldwide.com/main_contact_routing.asp

Note: LTL shipments to Warehouse 45 MUST be palletized.